**ACKC Board Meeting April 18, 2023**

Minutes by Jacqueline Coombs, Secretary

Location: Alano Club of Kent County and on Zoom

Time: 5:30 – 7:30pm

Board Members:

Elisha Ash(Chair), Brad Rose(Vice Chair), Amelia Mueller(Treasurer), Tim Coyle, Ron Schroeder, Jackie Coombs(secretary), Erica Eldred, Lauren Frazier, Mike Giusto

Lisa Derr, Executive Director

Opening with Serenity Prayer

Executive Director Updates: Lisa

Financial Update:

Balance Sheet Review

Q2 P&Ls

P&L Q2 Comparison to last year – cost has increased on supplies

Brainstorming on how to increase “sales”- walking around at Round Up and selling memberships/collecting donations?

P&L Comparison from previous year

Financial Report Approved by Board Members

Main Club Events:

Spring Luncheon: May 12 – Cost is Free – Purpose is to give information to potential donors and Community Partners

* Need 100 more people for the Luncheon!
* Possibility of doing on-site informational luncheons at various organizations in the future?
* Various Board Members helping call around to businesses while here at Club?
* Lisa would like to have a meeting about the future of the Spring Luncheon and possibly doing a Recovery Lollapalooza instead. Include Music!

Golf Outing: not discussed

Fall Gala: Steve Kelly to speak and he will have Lisa on WOOD Radio to talk about the Gala

Black History Luncheon (February) – Profit of $298.85!

Larry Barcheski Memorial Donation - $1850.00 Donated

Round Up – Request to have Board Members’ present at event!

Community Partners Program Flyer updated by Lisa

Recovery Lollapalooza for next year!

Sept 15 Concert at Alano Club

Committee Updates:

Communications Committee – Secret Shopper Report Meeting Lauren

- Action Items: Follow-up with Lisa for implementation

- Policy updates to go out to members via email

- Meeting Schedule on board in hallway to be rearranged for a clearer view – photos of rooms added to board? Or meetings listed by day more clearly?

- Overall, the secret shopper felt welcomed

- Welcoming Training for members/workers?

- Add changing table to Men’s bathroom – Women’s meeting wants to help raise $ to purchase it.

Need each member to participate in the committees they signed up for.

“Zoom” Meeting Minutes – possibility?

Governance & Nominations Committee –

-Tim will have an update for next meeting

New Business:

Tim Resigned. New Position to be created would be Administration Coordinator/Assistant – helping w events, raffle items, spread sheets, emails, thank you’s. 40 hour salary. Lisa can be freed-up to get out more into the community. Lisa to write up job description for this.

Tim left abruptly and has requested 14 days’ vacation. He did not have 14 days’ of vacation to use.

Vote: All in favor. Board agrees that Club does not owe him that vacation time or anything further.

Meeting Closed