

**Meeting Date:** 12/23/21

**Meeting Start:** 5;30

**Meeting Finish:** 7:30PM

**Subject:** Scheduled Board Meeting

**Location:** North Alano Club – Room 2/Zoom

**Prepared By:** Ken Derylo

**Attending:** Elisha Ash (Chair), Brad Rose (Vice Chair), Maggie Stalker, Ken Derlyo (Secretary), Amelia Mueller (Treasurer) and Lisa Derr (Executive Director), Mike Giusto,

Mike Baker, Erica Eldred, James Berg

**Absent:** Lauren Frazier

***Meeting Called To Order***

Elisha called the meeting to order at 5:30pm and asked for a moment of silence followed by the

Serenity Pray.

***Welcome to Mike Giusto***

Elisha introduced and welcomed Mike Giusto to the Board of Directors. Mike was elected at our last annual meeting.

***Minutes Approval of the 10/19/21 Meeting***

Don N. motioned that the minutes from the 10/19/21 meeting be approved. This was seconded by Brad R. and were unanimously approved.

**EXECUTIVED DIRECTOR UPDATE – LISA DERR**

***New Staff Member***

Lisa mentioned that we have a new staff member – Jaclynn – who is replacing Cody who is no longer on staff. In addition to Lisa, Tim and Megan, we have 3 kitchen staff members with one person on call.

***Financial Review***

Lisa presented the latest financial (Profit & Loss) statement for October through November, 2021. She pointed out that there was and additional $13,481.00 received from the Gala that was not reported in the previous financial statement ($18.332.96 was previously reported). In addition, $3,593.00 was received for the Thanksgiving Event. The cost of the Thanksgiving Event will be included in the next financial report.

Ken mentioned that it would be nice to see our account balances (savings, checking, etc.) included with the financial report. Lisa mentioned that this should not be a problem.

The financial report received unanimous approval.

***Annual Budget***

Lisa mentioned that the is still a work in progress and that

It should be completed by mid-January.

There was a brief discussion on future financial reporting that would show what was spent vs. what was budgeted. There was no action taken on this issue.

***Membership Drive***

It was mentioned that the staff was working on a plan for a membership drive and the plan would be presented to the board. This would include that might help to increase membership.

***Other***

Lisa mentioned that she still needs bios and pictures from a few board members.

**BOARD CHAIR UPDATE - Elisha Ash**

***Bylaws Update***

Maggie mentioned that the bylaw rewrite was complete except for a few minor changes. These changes include: changing the wording to read Board President and Board Vice President to be one and the same as Chair and Vice Chair. Maggie mentioned that this would align the wording of our bylaws with the way the Michigan Law is written.

***Room Rent***

Lisa mentioned that room rent is not always met. Mike G. said that one thing to consider is passing the basket a second time. It was also mentioned that it would be good to mentioned the benefits the club provides and why room rent is important.

It was also discussed that the quorum for the annual meeting be changed to 5%.

Don N. motioned that the bylaws be approved with the changes discussed and this was seconded by Amelia M. The motioned was unanimously approved. (NOTE – Maggie made the changes and the Bylaws are now complete).

Maggie and Don were thanked for the work they put into the bylaws rewrite. It was a big task well done.

***Transparency***

Elisha brought up the transparency Issue and asked and how this could be improved. Setting up a dedicated email box that would be discrete and only sent to multiple board members. This would be discussed with Brad to see how feasible this would be.

***Adjournment***

The meeting was adjourned at 7:30pm.